



ADMISSION POLICY

The guiding principles of the TPS admission policy are, first, to enable as many children as possible to attend their parents' preferred school; second, to enable TPS to serve its local community and thirdly, to assist parents in planning their children's education; Therefore, the aims of the admission criteria are –

- to be easy for parents to understand and operate;
- to enable siblings, as far as possible, to attend the same school;
- to enable children, as far as possible, to attend their local school and thereby minimise long or difficult journeys to school;
- to promote high educational standards through curricular and pastoral continuity between schools serving the same catchment areas;
- to promote school involvement with the local community.

Pupils will be admitted at age 11 without reference to ability or aptitude.

The Planned Admission Number (PAN) for the school is 260, and is reviewed annually.

Admission criteria

The Petersfield School is a Foundation School and as such is its own admission authority.

The governors will consider all those applications received by the published deadline. Late applications (i.e. those submitted after midday on the date of the published deadline) will be considered after the on time applications unless there are special circumstances.

All applications will be ranked by the following criteria:

1. Children who are in the care of a local authority or provided with accommodation by that authority in accordance with Section 22 of the Children Act 1989. (A letter from Social Services confirming the child's status must be provided.)
2. Children who have a serious medical, physical or psychological condition which makes it essential that they attend this school rather than any other. (Appropriate medical or psychological evidence must be provided in support.)
3. Children living **within** the catchment area of the school who at the time of application have a brother or sister (including children living as siblings in the same family unit) on the roll of this school and who will still be on roll at the time of the sibling's admission.
4. Children living within the catchment area of the school who live closest to the school, measured as a straight line from home to the door at the entrance to the school foyer.
5. Children living outside the catchment area of the school who at the time of application have a brother or sister (including children living as siblings in the same family unit) on the roll of this school and who will still be on roll at the time of the sibling's admission.

6. Children living outside the catchment area of the school who, at the time of application, attend a linked primary school. (Linked schools are defined as sharing at least part of their catchment areas and are listed in the LEA brochure under the entry for the secondary school.)
7. Children living outside the catchment area of the school who live closest to the school, measured as a straight line from home to the door at the entrance to the school foyer.

If the school is oversubscribed from **within** any of the above categories, the distance criterion as detailed in the policy will be used to prioritise applications. This method of prioritising admissions will also apply to any 'school-specific' criterion unless otherwise stated in the school brochure.

(Note: If the last pupil to be offered a place within the school's PAN is a twin or other multiple birth sibling, the sibling(s) will be admitted, if the parents so wish, even though this may raise the intake number above the school's PAN.)

Legislation

This policy takes account of all relevant legislation including the Education Act 2002, the School Standards and Framework Act 1998, legislation on sex discrimination, race relations, disability (particularly the new Code of Practice for schools) and relevant regulations, in particular the Education (Co-ordination of Admissions Arrangements) (Secondary Schools) (England) Regulations 2004.

Waiting list

When all available places have been allocated, TPS will operate a waiting list. Parents who wish their child to be included on the waiting list must inform the school in writing after their initial application has been refused. Any places that become available will be allocated according to the criteria of the admission policy with no account being taken of the length of time on the waiting list.

The waiting list will be reviewed and revised –

- each time a child is added to, or removed from, the waiting list
- at the end of each school year, when parents with a child on the waiting list will be contacted and asked if they wish to remain on the list for the following school year.

Pupils with Special Educational Needs

The governors will admit any pupil whose final statement of special educational needs names the school.

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