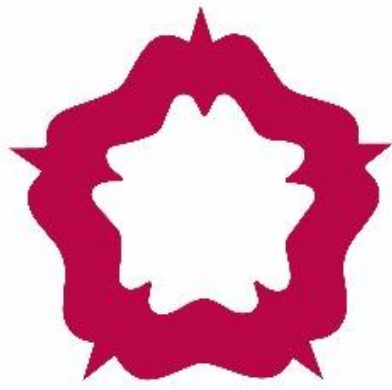




TPS | The
Petersfield
School

Centre number: 58255

Post Results Guidance for Students and Parents

2026

results@petersfieldschool.com

Purpose of this guide

GCSE and Vocational Results Day takes place on **Thursday 20th August 2026** and before the results are issued, we are required to share with you information and advice about the post results services available and the arrangements for these.

Please read this document carefully and retain it for future reference.

What you receive on Results Day

On Results day, you will receive a 'Statement of Results.' This is not your final certificate.

The Statement of Results lists all the exams you have taken, giving the overall grade awarded. It will also list the overall marks awarded for each qualification. When results are released, you can check the marks against the 2026 grade boundaries, which will be available on the exam board websites on Results Day. For ease of reference, links to the exam board websites are available towards the end of this document.

Exam boards have asked us to advise that results issued on results day are **provisional** and may be subject to change depending on any post results services conducted.

Certificates

Year 11 - GCSE Certificates are despatched to us during the Autumn term and we will be in contact again to issue invitations to our **Class of 2025 Leavers' Certificate and Celebration Evening**, which will be held on **Thursday 26th November**. This evening is the final time the Class of 2026 will be together and is a lovely opportunity for parents and students to celebrate and reflect upon their five-year journey at TPS.

JCQ regulations state that certificates should be kept for 12 months and if they remain uncollected, they may be disposed of securely.

Certificates are important documents. Most educational institutions and future employers will ask to see your original certificates. If you lose or fail to collect your certificates, Awarding Bodies no longer replicate certificates and will only issue a Certified Statement of results. This currently costs in the region of £40.00 per 'Certified statement of results' per exam board.

Year 10 – we will retain certificates received for GCSE Statistics and/or a GCSE Language completed this summer and issue these in 2027 with the rest of certificates during the **Leavers' Certificate and Celebration Evening** for the **Class of 2027**.

After collection of results - POST RESULTS SERVICES

We hope that you will be happy with your results and that your grades reflect your hard work. However, if on the day you feel your results are not as expected, there are a few options available to you.

In the first instance, Senior members of staff will be in school during Results Day to discuss results and any appropriate post results services. These may include:

- **Reviews of results (RoRs):** Clerical re-check and/or review of marking
- **Access to Scripts (ATS):** Access to marked examination scripts

Service	Type	What happens?
R1	Clerical check	The exam board will complete a clerical re-check of a marked paper to ensure: • All pages were marked • All marks have been counted • The result matches the marks on the paper <i>Exam boards can take up to 10 calendar days to complete</i>
R2	Review of marking	The exam board will complete a clerical check as described above <i>and</i> check the paper has been marked correctly according to the mark scheme. <u>Reviewers will not re-mark the paper</u>. Marks are changed if the new examiner feels there has been a clear marking error. A marking error can occur because of; • An administrative error • A failure to apply the mark scheme where a task only has a 'right' or 'wrong answer' • An unreasonable exercise of academic judgement. The awarding body will train its reviewers to conduct reviews of marking accurately and consistently. To reiterate they will <u>not</u> remark a script; only act to correct any errors identified in the original marking This service includes: • The clerical re-checks detailed in service 1 • A review of marking as described above • If requested, a copy of the reviewed scripts <i>Exam boards can take up to 20 calendar days to complete</i>
A1	Access to scripts	Priority Access to scripts: You can request a priority copy of the marked exam paper to help you decide whether to request a clerical re-check (service 1) or a review of marking (service 2) <i>Exam boards can take up to 7 calendar days to complete</i>
A2		Access to scripts to support teaching and learning This is a non-priority service enabling centres to request, with permission from the student, copies of scripts to support teaching and learning <i>Exam boards aim to complete within 6 weeks</i>

What can happen to my mark or grade?

There are three outcomes to a **clerical check** or **review of marking**:

- 1) Your original mark is lowered, so your final grade may be lower than the original grade you received. It is important to note that if your grade goes down, you cannot reject the review of marking and revert to the original grade.
- 2) Your original mark is confirmed as correct, so there is no change to your grade
- 3) Your original mark is raised, so your final grade may be higher than the original grade you received

Deadlines to request post results services, fees, and payment

Charges do apply for most post results services, which are **payable by the candidate**. Please make payment by Bank Transfer details as follows:

Sort code: 30-93-94

Account number: 45553460

Account name: Bohunt Trust Private Fund

Reference: TPS – Student surname - PRS

Please note; If your grade for the overall **subject** (not marks for a unit/paper) increases, the exam board will refund their charge, and we will in turn return your payment. When informing you of the outcome we will at this point confirm refund arrangements.

Payment, together with the appropriate consent, which must be from the candidate, is required **before** the request can be submitted and **before** the deadline. Please see the below information detailing the fees and deadlines for each service.

Service	Type	Deadline	AQA	Edexcel	Eduqas	OCR
R1	Clerical check	24 September 2026	£9.70	£14.00	£11.00	£12.00
R2	Review of marking	24 September 2026	£44.85	£50.00	£45.00	£67.75
A1	Access to scripts: Priority copy	3 September 2026	Free	Free	Free	Free
A2	Access to scripts Non-priority to aid teaching and learning	24 September 2026	Free	Free	Free	Free

Please note: charges are **per** unit/component (i.e. paper) and **not** per subject.

Appeals

If you are subsequently unhappy with the outcome of a review of marking, there is an Appeals process to follow. Further information is available as required.

School led enquiries

Senior Leaders, Heads of Departments and teaching staff will analyse the results between results day and into the start of the Autumn term. They will consider the breakdown of marks and the grade boundaries and determine whether they feel a post results service would be advisable.

We will always seek your permission to submit any post results requests.

Access to scripts

To assist with the above, it can be helpful to review the marked paper. Departments may also wish to access a script to aid future teaching and learning.

When collecting your results, you will be asked for your consent for us to access your scripts for either of the above reasons.

We will not access your script(s) without your permission.

How to proceed

If, after results day, you have **any** queries regarding the results or you feel you may wish to access any post results services, please email results@petersfieldschool.com as soon as possible after receiving your results and we will advise on the viability of such a request. Please be mindful of the deadlines detailed for each service.

Alternatively, please complete and return the enclosed consent form to the Exams Office by email or by post.

Access to grade boundaries

Grade boundaries for the June 2026 GCSE series will be available on the awarding body websites on Thursday 20 August. For ease of reference, please see below links and once you have navigated to the relevant website search 'grade boundaries'.

- AQA: <https://www.aqa.org.uk/>
- Pearson Edexcel: <https://qualifications.pearson.com/>
- Eduqas/WJEC: <https://www.eduqas.co.uk/>
- OCR: <https://www.ocr.org.uk/>

Updates

V2 – updated 21.07.26 to include payment details and RRS request forms

results@petersfieldschool.com

POST RESULTS SERVICES: REQUEST, CONSENT AND PAYMENT FORM

SUMMER 2026 – Centre 58255 – The Petersfield School

To request a Review of Results (RoR) service and/or Access to Scripts (ATS) service, please complete the required information below and sign and date the form to confirm consent. A summary of the services and **deadlines** are available are overleaf.

Candidate Number:		Candidate Name:			
Candidate Email:					
Awarding Body	Qualification (GCSE/BTEC)	Subject Title	Paper number	Service	Fee
					£
					£
					£
					£
Total:					£

Candidate consent

By signing below, I give consent for **The Petersfield School** to submit a clerical re-check, a review of marking for the examination(s) listed above or access to scripts. In giving consent, I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking and any subsequent appeal, may be lower than, higher than or remain the same as the result which was originally awarded for this subject.

If applicable, I confirm the appropriate payment has been made by: ☐ **Cheque** **Bank Transfer** ☐

Sign.....

Date.....

Please be aware of the possible outcomes of a **Clerical re-check** or **Review of Marking**:

- 1) Your original mark is lowered, so your final grade may be lower than the original grade you received. It is important to note that if your grade goes down, you cannot reject the review of marking and revert to the original grade.
- 2) Your original mark is confirmed as correct, so there is no change to your grade.
- 3) Your original mark is raised, so your final grade may be higher than the original grade you received.

All requests for post results services must be made through school.

Where fees apply, you will be charged for the clerical re-check or review of marking **UNLESS** the grade for that qualification increases.

The form can be emailed to results@petersfieldschool.com or posted for the attention of the Exams Office.

results@petersfieldschool.com

Summary of services, fees, and deadlines

Service	Type	What happens?
R1	Clerical check	The exam board will complete a clerical re-check of a marked paper to ensure: • All pages were marked • All marks have been counted • The result matches the marks on the paper <i>Exam boards can take up to 10 calendar days to complete</i>
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A2 - ACCESS TO SCRIPTS CONSENT FORM TO SUPPORT TEACHING AND LEARNING

SUMMER 2026 – Centre 58255 – The Petersfield School

Candidate consent form for access to and use of examination scripts. This is a non-priority service (Service A2) enabling Centres to request copies of scripts to support teaching and learning.

Centre number: 58255	Centre name: The Petersfield School
Candidate name: 	Candidate number:

☐ I consent to my scripts being accessed by my centre

☐ I am happy for my script(s) to be used in the class room to support teaching and learning. I am aware my personal details (name and candidate number) will be removed

Signed..... Date:.....

This form should be retained on the centres files for at least six months